

# Summerfest Participant Registration Form

Volunteer, Parade, Business Expo, Non-Profit Food Booth, Community Booth, Craft & Vendor Fair, Sponsorships

Business/Vendor: \_\_\_\_\_

Contact Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Mailing Address, City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

*I agree to indemnify, hold harmless, and defend any action the Town of Windham, its employees, agents and volunteers from and against all liabilities whatsoever arising out of their participation in Windham Summerfest. I have read and agree to comply with all Summerfest specifications and rules regarding my participation.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The Summerfest Committee wishes to thank you for your support – we could not bring unity to our community without you! Methods of registration:**

- By mail, with checks made payable to: Town of Windham – Summerfest
- Online at [www.windhamrecreation.com](http://www.windhamrecreation.com) with a credit card payment (3% convenience fee will apply)
- In person at Windham Parks and Recreation office with credit card (no convenience fee), cash, or check.

**Late registration fees start June 1<sup>st</sup> • No registrations will be accepted after June 9<sup>th</sup>**

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I wish to volunteer for Summerfest – please have the Volunteer Coordinator contact me!

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## Parade

**Please note: a complete list of Summerfest Parade requirements will be provided to all registered parade participants.**

Name of Entrant/Organization: \_\_\_\_\_

Number of Participants: \_\_\_\_\_ Type of Entry:  Float  Walking Unit  Vehicle other: \_\_\_\_\_

Size of entry *(Please be as accurate as possible to ensure that adequate space is provided for staging and during the parade line-up.)* \_\_\_\_\_

Detailed description for the announcer to share with parade audience: \_\_\_\_\_

Special Requirements/Requests: \_\_\_\_\_

## Business Expo

**By 5/31/23**

- No Electric: \$100.00  
 Electric Needed: \$125.00

**\*After 5/31/23**

- No Electric: \$125.00  
 Electric Needed: \$150.00

Number of 10 x 10 spaces: \_\_\_\_\_

Demonstration or activity taking place at your booth: \_\_\_\_\_

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## Non-Profit Food Booth

**By 5/31/23**

- No Electric: \$50.00  
 Electric Needed: \$75.00

**\*After 5/31/23**

- No Electric: \$75.00  
 Electric Needed: \$100.00

Number of 10 x 10 spaces: \_\_\_\_\_

1<sup>st</sup> Food Choice: \_\_\_\_\_ 2<sup>nd</sup> Food Choice: \_\_\_\_\_  
*(Food choices need to be approved to avoid duplicate items)*

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## Community Booth

**By 5/31/23**

- Windham Resident: Free  
 Non-Resident: \$35.00

**\*After 5/31/23**

- Windham Resident: \$15.00  
 Non-Resident: \$50.00

Number of 10x10 spaces: \_\_\_\_\_

Demonstration or activity taking place at your booth: \_\_\_\_\_

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## Craft & Vendor Fair

**By 5/31/23:** \$30.00

**\*After 5/31/23:** \$55.00

Number of 10 x 10 spaces: \_\_\_\_\_

Craft or Item to be sold: \_\_\_\_\_  
*(Crafter/Vendors need to be approved to avoid duplicate items)*

Item to be donated for the raffle (at least \$20 value): \_\_\_\_\_

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## Sponsorships

Please check the level of sponsorship in which you would like to participate:

- |   |   |
|---|---|
| <input type="checkbox"/> Sebago Lake Sponsor - \$3,000        | <input type="checkbox"/> Chaffin Pond Sponsor - \$250   |
| <input type="checkbox"/> Little Sebago Lake Sponsor - \$1,500 | <input type="checkbox"/> Mill Pond Sponsorship - \$100  |
| <input type="checkbox"/> Pettingill Pond Sponsor - \$1,000    | <input type="checkbox"/> "Friends of Summerfest" - \$50 |
| <input type="checkbox"/> Dundee Pond Sponsor - \$500          |   |

Donation of other item or in-kind service for the event: \_\_\_\_\_

**Email all sponsorship info to [jmclark@windhammaine.us](mailto:jmclark@windhammaine.us) by May 31<sup>st</sup>.**  
**We are unable to include late registrants in publicity materials.**

Town of Windham – Windham Summerfest \* 8 School Road, Windham, ME 04062